



**Bond-Fayette-Effingham County GED Testing Program
Transcript and Certificate Request Form
VANDALIA**



Mail your request to: **Regional Office of Education
300 South 7th Street
Vandalia, IL 62471
Phone number: (618) 283-5011
Fax number: (618) 283-5013**



*Use this form to request copies of your GED transcript or diploma (certificate) **only if you tested in Bond, Fayette or Effingham County, Illinois.** Please complete this form and submit it with a money order payable to the Regional Office of Education for the proper amount (\$3.00 for each transcript and \$10.00 for each certificate) to the above address. Please allow 7-10 business days for delivery. **Fees paid are NOT refundable.***

Mark the number of each item you are requesting.

[___] Transcript: (\$3.00 per copy) Today's date: _____

[___] Certificate: (\$10.00 per copy) Total dollar amount enclosed: \$_____

(If you paid a \$30.00 application fee, your diploma will be sent to you at no additional charge. DO NOT send this form in unless you are requesting a duplicate certificate)

(Money order must be made payable to Regional Office of Education
No personal checks. Fees are non-refundable)

Personal Information

Name used at time of test: _____ (Note: Proof of name change will be required)

Current Name: _____ Social Security Number _____

Current Address: _____ Date of Birth: _____

City: _____ State: _____ Zip: _____ Phone Number: _____

Date of Test: _____ Location: _____

My signature below shows that I authorize my GED scores to be released.

Signature _____ Date _____

Transcript Recipient Information

Complete this section ONLY if this transcript is not being sent to you. (Colleges, Employers, etc.)

Name of College: _____ Attention: _____

Address: _____ City: _____ State: _____ Zip: _____

Name of Institution/Employer: _____ Attention: _____

Address: _____ City: _____ State: _____ Zip: _____



**Bond-Fayette-Effingham County GED Testing Program
Transcript and Certificate Request Form
EFFINGHAM**



Mail your request to: **Regional Office of Education
101 North 4th Street
Effingham, IL 62401
Phone number: (217) 342-4363
Fax number: (217) 342-3577**



*Use this form to request copies of your GED transcript or diploma (certificate) **only if you tested in Bond, Fayette or Effingham County, Illinois.** Please complete this form and submit it with a money order payable to the Regional Office of Education for the proper amount (\$3.00 for each transcript and \$10.00 for each certificate) to the above address. Please allow 7-10 business days for delivery. **Fees paid are NOT refundable.***

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**Bond-Fayette-Effingham County GED Testing Program
Transcript and Certificate Request Form
GREENVILLE**



Mail your request to: **Regional Office of Education
207 North Second Street, Suite A
Greenville, IL 62246
Phone number: (618) 664-0121
Fax number: (618) 664-0121**



*Use this form to request copies of your GED transcript or diploma (certificate) **only if you tested in Bond, Fayette or Effingham County, Illinois.** Please complete this form and submit it with a money order payable to the Regional Office of Education for the proper amount (\$3.00 for each transcript and \$10.00 for each certificate) to the above address. Please allow 7-10 business days for delivery. **Fees paid are NOT refundable.***

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